



November 9, 2020

Dear Bruin Parents and Guardians,

Thank you for your continued patience and support as we navigate through these challenging yet triumphant times presented by the COVID pandemic. The Corporate Work Study Program (CWSP) is committed to providing our students professional growth opportunities via professional development in our Career Readiness courses and forthcoming work experiences. As you know, grades 10-12 will not return to work until January 2021. To prepare for starting work in January, we have established a timeline for the upcoming months:

November

- Students will continue Career Readiness courses focused on the Microsoft Office Suite technology platform for the second quarter.
- CWSP Relationship Managers will continue conducting site safety checks at company partners to prepare for the January return-to-work date.
- Select students will be notified of December orientation dates requested by their company work site.

December

- Selected company orientations are scheduled for Wednesdays, December 2, 9 and 16.
- Students will be contacted if their company has any pre-employment requirements.

January

- Students will complete pre-employment requirements **at DPCR during the first week of January.**
- There will be a special school event to announce work placements for students in grades 10-12.
- Tuesday, January 19, 2021, will be juniors first day of work.
- Wednesday, January 20, 2021, will be sophomore students first day of work.
- Monday, January 25, 2021, will be seniors first day of work.
- Freshmen will continue their CWSP Career Readiness course through the year.

We appreciate your support of our Corporate Work Study Program.

Thank you,

A handwritten signature in blue ink that reads "Abby Held".

Abby Held

Executive Director, Corporate Work Study Program